

## Parish of Deddington with Clifton and Hempton

Minutes of the PCC meeting held on Wednesday, 17<sup>th</sup> May 2023 at the Deddington Arms, Deddington

### Present:

Rev. Annie Goldthorp	Sarah Banes	Angela Faint
Meriel Flux	Jane Green	Heather Nason
Stan Nelson	Sue McCouaig - Secretary	Lucinda Fuoco
Iain Gillespie		

**Apologies:** Caroline Condon      Olivia Fenion      Andrew Crawley

Item	Notes	Action
<b>1.</b>	<b>Opening Prayer and Dwelling in the Word (20 minutes)</b>	
	The meeting was opened using the Preparation and Confession from the Liturgy for a PCC meeting. Matthew 14:25-32 was read and reflected upon.	
<b>2.</b>	<b>Living Faith (40 minutes)</b> <span style="float: right;"><b>Vicar</b></span>	
	Annie thanked Lucinda for stepping up to become a churchwarden, and welcomed her to the meeting. It is likely to be at least 6-9 months before we get someone else. Annie encouraged the PCC to keep on doing what we are doing and be proud of what we have achieved. Know that we can do it! Perhaps make more use of the website and update. Annie can't see there being any real stumbling blocks. Ed's concert made a considerable amount of money and the Deddington Festival are donating £1500 towards the organ fund. <b>Common cup</b> – more people are taking the chalice, than not.	
<b>3.</b>	<b>Hempton Church</b> <span style="float: right;"><b>Andrew Crawley</b></span>	
	In an email Andrew had reported that at the Hempton coronation party, they had done well raising funds for the old school room and church.	
<b>4.</b>	<b>Fabric (10 minutes)</b> <span style="float: right;"><b>Stan Nelson</b></span>	
	<b>South porch</b> roof repairs are almost complete. The pointing has also been done. Vegetation to the tower has been cleared off. John Nason has cleared out the gutters today. Andrew Green has organised a reception for the donors of the funds received from FODC. <b>Interior lighting</b> – needs to be done before the winter.	
<b>5.</b>	<b>Finance (5 minutes)</b>	
	Iain briefly went through the Treasurers report, which gives a snapshot picture of balances in each fund, which he expanded upon. Iain was thanked for the fabulous job he does around finance. <b>Appointment of Signatories for PCC's current and deposit accounts</b> – The treasurer reminded the meeting that transactions in our accounts have to be signed or authorised by two people. For this it appoints three signatories so that any two of them can sign cheques and authorise transactions online. The present signatories for the current account are the vicar, the treasurer and Olivia Fenion, and for the deposit accounts, the vicar, the treasurer and Judy Ward. The vicar is retiring and Judy Ward wishes to stand down, so the treasurer requested the PCC's approval for the appointment of Stanley Nelson as a signatory for the current account with the CAF Bank Ltd to replace the vicar, and the appointment of Stanley Nelson and Olivia Fenion as signatories for the deposit accounts with the CBF Church of England Deposit Fund, to replace the vicar and Judy Ward. The PCC unanimously agreed to these changes of signatories.	
<b>6.</b>	<b>Deanery Synod Report (5 minutes)</b> <span style="float: right;"><b>Angela Faint</b></span>	
	Angela thanked Sarah for stepping forward to join the Deanery Synod. There	

	are about 4 meetings a year. Angela would email Lynne Philpot to ascertain the meeting dates. Annie suggested talking to the Bishop/Archdeacon about covering a service(s), perhaps to nominate some dates when they might be available. Nick Fielden, priest at Bodicote, will take some weddings and funerals.	Angela
<b>7.</b>	<b>Health and Safety (5 minutes)</b> <b>Stan Nelson</b>	
	No Health and Safety issues to report, although Stan advised that the fire extinguishers were checked today and are in order.	
<b>8.</b>	<b>Safeguarding (10 minutes)</b>	
	There were no safeguarding issues. Annie advised that she had recently done another safeguarding course.	
<b>9.</b>	<b>Roles and “Voluntary” positions/tasks in Church</b>	
	<b>Church Stewards at Events – Caroline has produced a spreadsheet,</b> which lists events booked in church up to December, which stewards will need to be found for. Going forward, Caroline has stated that as she takes a booking for an event (no more than one a month unless informed otherwise), she will send an email out to PCC asking for two volunteers. This was discussed, with 2 people required as a minimum, not a necessity to be PCC members. Sarah suggested that Caroline allocates people to certain events and if they cannot cover that date(s), that they take on the responsibility to find a replacement person(s), providing that those who have agreed to help with events are agreeable to this method of allocation. Sarah also suggested a “buddy” idea, which was well received. Iain is happy to advise and is willing to run another training session Sue would send out the spreadsheet Caroline had produced to the whole PCC.	Sue
	<b>Churchwardens/Other “Voluntary” tasks – Sarah will produce a spreadsheet –</b> Sarah felt that we need to know who is going to do all the things that are listed on the document Iain produced. Annie felt the best way to ask people to help out, is to personally speak with them, rather than ask from the front of church. Meriel will take over the Sidespersons list and will speak with Wendy.	Sarah Meriel
	On Wednesday, 28 <sup>th</sup> June the Archdeacon’s Visitation takes place at Deddington Church, 7.00pm for 7.30pm, when churchwardens will be sworn in. There will be about 150-200 people attending and as the host church, we will be required to provide refreshments. Meriel will purchase red and white wine and organise the refreshments. Talk to Sarah Sharp about funding for the event. Iain will ask James if he will play the organ. More volunteers are needed to join the Sunday morning kitchen rota. Lucinda agreed to join the rota.	Meriel Iain
<b>10.</b>	<b>Fundraising update</b>	
	Applied to a couple of funds, but with no response. Stan wishes to come off the fund raising committee. Sarah agreed to replace Stan. A discussion took place about service arrangements going forward. James has started to sort out Christmas services.	Sarah
<b>11.</b>	<b>Sustainability Survey – ECO Church update</b>	
	Having been awarded the Eco Bronze Award, Vivienne is desperately trying to get us the silver award at some point. Sue to ask Viviane to send a written update for next meeting.	Sue
<b>12.</b>	<b>Minutes of the last meetings – 15<sup>th</sup> March 2023</b>	
	Annie signed the minutes of the last meeting as a true record.	
<b>13.</b>	<b>Matters arising</b>	
	The organ refurb work is due to start on 24 <sup>th</sup> July, for 5 weeks. Under item 6 - Iain reported that Sarah, Olivia and Stan attended the	

	<p><b>“training session”</b> on Friday, 17<sup>th</sup> March 6.30pm.</p> <p>Under item 14 – Iain also advised that a faculty is not required to <b>change the noticeboard</b>, as we are replacing like for like.</p> <p>Item 10 - The <b>Coronation</b> event took about £2400, of which £1200 was outlay costs and £1200 profit. Cherwell District Council gave a grant of £1000 to the Parish Council, from which they allocated a grant of £740 to us, £60 for tablecloths, and £100 each to Hempton and Clifton.</p> <p>Item 15 – Iain has a <b>baby changing unit</b> lined up for the men’s toilets, but is yet to be sourced and installed.</p>	
<b>14.</b>	<b>Any other business</b>	
	<p>Foodies have been sending customers to use the church toilet, which has been particularly difficult this week and prompted a discussion re: the <b>church toilets</b>.</p> <p>The <b>“Be Space”</b> school event took place in church on Monday and Tuesday, which offered a series of prayer stations - a very successful event.</p> <p>Alan Doig is now a foundation governor at the school.</p>	
<b>15.</b>	<b>Date of next PCC meeting (s) – to be agreed</b>	
	<p><b>Additional meeting</b> - 21<sup>st</sup> June 2023 7.30pm + 2 from Barford, to go through the parish profile.</p> <p><b>July PCC meeting</b> – Wed. 12<sup>th</sup> July 7.30pm – Heather gave her apologies.</p>	<b>Sue to note</b>
<b>18.</b>	<b>Closing Prayer</b>	
	The meeting closed with the concluding prayer from the Liturgy for a PCC Meeting and finished at 8.55pm.	