

Parish of Deddington with Clifton and Hempton

Minutes of the PCC meeting held on Wednesday, 15th March 2023 at the Deddington Arms, Deddington

Present:

Rev. Annie Goldthorp	Sarah Banes	Angela Faint
Olivia Fenion	Iain Gillespie	Heather Nason
Stan Nelson	Sue McCouaig - Secretary	Andrew Crawley FOHC

Apologies: Caroline Condon Meriel Flux Jane Green

Item	Notes	Action
1.	Opening Prayer and Dwelling in the Word (20 minutes)	
	The meeting was opened using the Preparation and Confession from the Liturgy for a PCC meeting.	
2.	Living Faith (40 minutes) Vicar	
	<p>Anne informed the PCC that she will be leaving, to enable her to be a proper Granny. It was a very difficult and hard decision, but Annie feels it is the right one. Annie has been here for 8 years, and her last service will be on 11th June, between now and then her diary is very full. The PCC were a little shocked at the announcement, but were very supportive of her decision and wish her well. Annie will make an announcement at services on Sunday (Mothering Sunday) to inform the church congregations.</p> <p>Look at what we have done and be really proud of what we have achieved.</p> <p>The first place any potential candidates will look at, is our website. It needs to be updated and looked at to see if improvements can be made. Some of what we do is not currently on the website. Olivia would speak with David.</p> <p>Living Faith – PCC to advertise/encourage the sale of the Ed Button concert tickets. Eco Fair poster is up.</p> <p>Do we want to go back to the chalice, the common cup? It was agreed to continue as we are for the time being, but to review at each PCC meeting. Communicants can share the Peace with immediate neighbours in a more informal way, if they feel comfortable doing so.</p>	Olivia
3.	Hempton Church Andrew Crawley	
	<p>Andrew said that in the brief time he had been on the PCC, he would be very sad to see Annie go.</p> <p>There was a meeting on Monday about the Hempton Coronation celebrations, when they decided that they would go ahead, despite the lack of response from fellow villagers'. Andrew expanded on what they would do, which will be along the lines of the Jubilee celebrations held last year. Children will be asked to come as Kings or Queens, or wear a crown. Andrew has devised a quiz with pictures of Royal Palaces.</p> <p>Heidi, who is part of a Quartet will be performing at Hempton Church, the weekend after the Coronation, subject to some funding coming through. Once confirmed, advertising can be arranged in Hempton/Deddington etc.</p>	
4.	Fabric (10 minutes) Iain Gillespie	
	<p>South Porch – work has commenced and the tiles have been removed. No problem with the wooden framework underneath. However, it is possible that at least 50% of the tiles will need to be replaced, at approx. £400 a square metre. 100 tiles were purchased when the Holly Tree work was carried out. Iain is meeting with David from Alcock's, tomorrow. Iain had spoken with Andrew Green, and the FODC would contribute more money. As well as the south porch roof being done, 2 patches of repointing, required from the last quinquennial report, are also being done.</p>	

	Stan thinks we should challenge the insurance company, concerning the inner wall, and will work on this.	Stan
5.	Finance (5 minutes) Iain Gillespie	
	Iain briefly went through the Treasurers report, which gives a snapshot picture of balances in each fund. He expanded on a few items which are shown on the report. Iain pointed out that The General Fund (unrestricted) in January showed a balance of £55,074, which was before the January Parish Share (£4,200) was taken out, and the current figures quoted on today's Treasurer's report are <u>after</u> the March Parish Share, which is why there appears to be a larger decrease in the balance. One of the problems of the "snapshot" view! Financially, we are quite well off. The Fabric Fund is quite healthy, and it is planned to use this for the lighting system which Neil Skinner is preparing for us, but this has been a bit delayed.	
6.	Roles and "Voluntary" positions/tasks in Church	
	Iain had produced a document detailing Churchwarden/Treasurer tasks, which had been emailed to the PCC. Iain is stepping down as a Churchwarden but is continuing as Treasurer. All information is in the document, under the headings of Sunday Services, Wednesday Services, Tasks throughout the week, Periodic tasks, Weddings, Funerals, Appointment of readers for intercessions and sides-persons, and Events management and stewarding. Iain expanded on various items of the document. Work for events is not arduous, and if more people volunteered, it would make lighter work! (Doesn't need to be a member(s) of the PCC.) It was suggested that a checklist with tick boxes should be set up. After further discussion, Iain agreed to be in church at 6.30pm on Friday, 24 th March to meet with anyone who would like to be shown how various tasks/procedures are carried out. Other "training" times could possibly be arranged. Iain would ask Fiona to put details of this "training" session on the church News sheet, in case anyone else would like to attend. It was mentioned that "it is a regular commitment that can be a problem". Sarah and Olivia would be available for the event in church on Saturday, 25 th March. Caroline deals with the church events diary. It is sensible to have a maximum of 2 events held in church each month, and nothing in December (although there is currently 1), <i>if</i> cover can be arranged. Annie asked that the PCC read "Churchwarden/Treasurer tasks" document again. Iain was thanked for all he has been doing and for setting up the document.	Who? Iain Sarah/ Olivia PCC
7.	Deanery Synod Report (5 minutes) Angela Faint	
	There has been no further meeting. However, some went to the meeting at St Francis on Saturday, 4 th February, which was very thoughtful and very well worth hearing. There was a good representation from Deddington, and Annie thanked those who went.	
8.	Health and Safety (5 minutes) Stan Nelson	
	No Health and Safety issues to report. However, need to keep an eye on the wall. Also, perhaps some warning signs need to be put up whilst the work is going on.	Stan
9.	Safeguarding (10 minutes)	
	Nothing to report.	
10.	Coronation	
	The "working party" haven't met recently. Annie would apply for a grant from the Parish Council, and if agreed, would be in the region of £1,000. It was decided to ask for donations from those attending, to help cover the cost of	Annie

	the event. It would again be a community event for the whole village, there would be road closures.	
11.	Organ The plan is now finalised. The Churchwardens sought the approval of the PCC for the following expenditure on the overhaul, cleaning and improvements to the pipe organ. Cleaning & Overhaul - £36,121; Addition of a 73 note Trumpet chest - £5,896; Addition of a MIDI recording system - £2,325; Hire of an electric instrument for the period of the work, approximately 5 weeks - £900. None of these figures include VAT, but that is not a problem as that can be reclaimed. The Trumpet Chest is the first priority and requires us to raise a further £2,300; the MIDI recorder can be built in easily when we have the funds. In the Fabric Fund and the General Fund, we have the money to cover all this if necessary. The treasurer also told the meeting that he is compiling an application for a grant to the Oxford Historic Churches Trust. It is proposed to instruct Peter Spencer to go ahead with the work, with a possible start date of 21 st July to be hopefully finished by 21 st September. The PCC agreed and gave their approval, for this work to be carried out.	
12.	Fundraising Meriel, Olivia, Stan The fundraising committee have not met recently. Annie mentioned the Cambrian Male Voice Choir, which could be a good fundraiser, and would set this in motion. Gillian Cripps also recently spoke with Annie about a completely different sort of band (contemporary), and said that they would be very interested in coming to do a gig. Another possible fundraiser. Iain would arrange to meet with Caroline to talk about fees and charges.	Annie Iain
13.	Sustainability Survey – ECO Church update Annie has handed over The Eco "documents/details" to Vivienne. The "Eco" group have asked various questions of Annie, which she will endeavour to answer. We haven't got any further to progressing towards our Silver award, but we are on the way. There is an Eco Festival in church this Sat.18 th March.	Annie
14.	Minutes of the last meeting - 18th January 2023 The only item not talked about earlier concerns the Noticeboard. Caroline had emailed a quotation document, with costings, for 3 different types of noticeboard, which had been sent to the PCC. The various options were looked at, and after a discussion it was agreed to go ahead with the purchase of the second option, which consists of a double door noticeboard. The quoted price is from £977.45, however the price will be higher as we require the noticeboard to be a double door "lockable" version. Annie mentioned that it might be worth looking around the churchyard to find the best possible positioning for the new noticeboard. In the meantime, Iain would check whether or not a faculty is required. Annie then signed the minutes of the last meeting as a true record.	Iain
15.	Matters arising Still trying to source another baby changing unit for the men's toilets. It could swing across the toilet.	
16.	Any other business None	
17.	Date of next PCC meeting (s) Date of APCM – 30 th April 2023 PCC Meeting – Wednesday, 17 th May 2023	
18.	Closing Prayer The meeting closed with the concluding prayer from the Liturgy for a PCC Meeting and finished at 9.05pm	