

6.	Roles and Voluntary Positions in Church	Iain Gillespie	
	<p>Iain has taken on a lot of different roles within the Church, so we need to discuss the division of labour and find people who can take it on. Iain needs to step down as Church Warden by the next APCM before the end of April. Iain is happy to provide a breakdown of all that he does. He reminded us that 20 years ago when he started, we had a verger, an event manager, a treasurer and church wardens who were all different people.</p> <p>The Event role often involves supervision of building of stages, furniture and sound systems for events. Health and Safety at events is also very important – need to have big torches for emergency lighting, unbolting doors, having someone to man the doors and at the end putting it back the way it was before they started.</p> <p>Weddings & funerals – involves setting up church, sometimes video stuff, candles. Mics. Knowing how to do them.</p> <p>School events – supervising the assembly of the stage (but not getting involved ourselves).</p> <p>Also on events – if Alcohol is sold, there must be a PCC member present. And unaccompanied children must not be present if alcohol is sold as well. A discussion was had around remunerating a verger. It was decided that it would be better to have volunteers as there is not a huge amount to do, mostly chairs and candles.</p> <p>As for Iain’s Churchwarden role outside of events, Iain will send around details of what he does, including the yearly, quarterly and monthly things to do. Eg. There is no longer need to read the electric meter, only gas on 25th of month. Solar cell generator needs to be read every quarter and sent to SSE. Portable appliance checks and fire extinguisher checks are not done by the Churchwardens, but are organised by them.</p> <p>There are a Premises licence and lottery licence that need to be renewed annually. There is also a Lottery licence of £20/year that was originally set up for the Hempton Church raffle.</p> <p>Services – readers, sidespersons, intercessors – making sure they are all there before the service starts.</p> <p>Annie mentioned Mission statistics – Judy Ward has done this before. Iain also deals with Articles of Enquiry.</p> <p>Annie is keen to make sure we have two Church Wardens. Don’t need to be there every week in Church.</p> <p>Church bank account has 3 signatories – Annie, Iain and Judy. Iain wants someone to replace Judy as she can’t do internet banking. Olivia has volunteered to take over from Judy as a signatory.</p> <p>We really need a deputy trainee treasurer – Iain is happy to help and oversee.</p>		
7.	Deanery Synod	Angela Faint	
	<p>There is an open day on 4th February 2023 with three speakers.</p> <p>Last Deanery Synod meeting was at the end of November 2022 at the St Mary’s Centre, St Mary’s Church in Banbury. The key speaker was Rev Canon Liz Jackson speaking about climate change and ways we can make a difference as individuals and communities. The Deanery Action Plan has 4 points, one of which is green living. She spoke about carbon emissions. SHE Emphasised that it was a real problem. We could do nothing, and we in the west wouldn’t be adversely affected. However those affected would be greatly affected. The poorest suffer first and suffer most. There was a Q&A afterwards – Small steps that we can take as individuals were discussed, including shopping locally and seasonally; rewilding; limiting use of plastics.</p>		

	<p>We as a Church can lobby local councils. We can also do what we are already doing, including work in the Church yard, Eco Church, and can get an energy audit report. The talk also encouraged each PCC to put an item about the environment on each PCC agenda going forward.</p> <p>There was also a discussion at Diocesan Synod talking about Christchurch Cathedral in Oxford and a response to the review asking whether Christchurch should remain the main cathedral in the city. The overall response to the review was yes, it should.</p>	
8.	<p>Health & Safety</p> <p style="text-align: right;">Stan Nelson</p>	
	<p>Wendy Burrows tripped over when she was carrying out sidespersons duties.</p> <p>Part of a wall in the Churchyard has fallen down, which we discussed earlier in the evening. This does present a Health & Safety issue so will need to be repaired asap.</p>	
9.	<p>Safeguarding</p> <p style="text-align: right;">Vicar</p>	
	Nothing to report	
10.	<p>Coronation</p> <p style="text-align: right;">Vicar</p>	
	<p>Planning a street party inside Church again like we did for the Platinum Jubilee last year, however there will probably be more than just one event. Annie has approached Deddington Parish Council and Cherwell District Council for grants.</p> <p>A small working party/committee has been formed and will meet next week.</p>	Annie
11.	<p>Organ</p> <p style="text-align: right;">Iain Gillespie</p>	
	<p>A plan is forming with regard to the organ repair & restoration. Iain has applied for the Faculty. The plan is awaiting a final quote from Peter Spencer regarding the rebuild. Need to discuss with James Kennard how many additions he wants. The total cost would be around £34K plus about £6k for the other sundry bits. We can reclaim the VAT.</p> <p>The organ will be out of action for 3 months and would need to hire another instrument in the interim. The cost of this will be circa £1,600. The PCC are divided over whether this much money should be spent on hiring an instrument for just 3 months.</p>	
12.	<p>Fundraising</p> <p style="text-align: right;">Olivia Fenion & Stan Nelson</p>	
	The Lights, porch and organ are now fully funded. Still need more fundraising for Mission, and also for Hempton.	
13.	<p>Sustainability Survey</p> <p style="text-align: right;">Vicar</p>	
	We now have our Eco Church Bronze Award, and are now working towards our Silver. On 18 th March there will be an eco-festival which will be held in Church from 10am-4pm and then in the evening there will be a fashion show. We are working on this with Clare who used to be the youth worker here.	
14.	<p>Minutes of previous meeting – 14th November 2022</p>	
	The minutes of the above meeting were signed as being a true record.	
15.	<p>Matters arising</p>	
	Annie wants us to pursue looking at outside notice boards. Action Caroline to research noticeboards.	Caroline
16.	<p>Any other urgent business (5 minutes)</p>	
	Toilets – Olivia mentioned that we need a baby changing unit in the men's toilets (the ladies already has one). Iain already knows about this and is getting one ordered and will get Richard Spencer to install it.	Iain

	We then discussed ongoing use of the toilets by the public outside of events and services in the Church, and have agreed a trial to close them when the Church is not in use.	
17.	Date of next PCC meeting	
	No date for next meeting or APCM set yet.	Annie
18.	Closing prayer	
	The meeting closed with the concluding prayer from the Liturgy for a PCC meeting, and ended at 9.20pm.	