**Parish of Deddington with Clifton and Hempton**

*Minutes of the PCC meeting held on Monday, 14th November 2022 at the Deddington Arms, Deddington*

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| **Present:** |  |  |
| Rev. Annie Goldthorp | Sarah Banes | Iain Gillespie |
| Jane Green | Heather Nason | Stan Nelson |
|  | Sue McCouaig - Secretary |  |
| **Apologies:** Caroline Condon | Angela Faint | Olivia Fenion Meriel Flux |
| **Item** | **Notes** | **Action** |
| **1.** | **Opening Prayer and Dwelling in the Word (20 minutes)** |  |
|  | The meeting was opened using the Preparation and Confession from the Liturgy for a PCC meeting. Heather read Psalm 23 which was then discussed. |  |
| **2.** | **Living Faith (40 minutes) Vicar** |  |
|  | Annie briefly commented on items mentioned at last meeting.The **Choir recital** on Saturday evening was very impressive and raised approximately £763 towards the Church organ fund, from donations and drinks purchased. It was an amazing evening and Annie questioned why hadn’t we done it before, and how soon can we do it again? It was suggested that we perhaps have another performance to celebrate the Coronation over the first weekend in May. Everybody recognised the amount of hard work that had been involved in organising an evening of this kind. **Warm Space** on Mondays. Not many have attended as yet, probably due to the unusually warm weather for the time of year. We should consider additional ways of advertising the event.**Christmas** lunches are being served in church/or as a takeaway again this year, but people need to sign up. Sarah would write a letter to the Deddington News mentioning the Christmas lunches in church, and also the successful Choir recital event, in the hope it would be published in the “letters” column. **Christmas** – Annie has written a “draft” Christmas Calendar, which was discussed. Annie not around for Sunday, 1st January 2023.**Christmas Social gathering –** Annie invited members of the PCC along with their spousesto an evening of Christmas drinksand nibblesfrom 7pm at the Vicarage on Tuesday, 20th December. **Fundraising** - Ed Button booked for 1st April (Kings Singers). No date arranged for Cambrian Male Voice Choir, as yet. Steve Miller – ABBA Tribute Band. An opportunity to get non-church people in to church. Possibly arrange one during Summer and one in the Autumn.  | Sarah |
| **3.** | **Fabric (10 minutes) Iain Gillespie** |  |
|  | **Church interior Lighting** – No movement on lighting, as yet.**South Porch roof** – Rebuild set up, probably take place at the end of January. Nearer the time, Iain will look to see what monies are available, and possibly arrange for some additional small jobs to be done at the same time. Access for services via West door. **Tree growing from the building** – Iain will engage a Tree surgeon, to carry out this work. |  |
| **4.** | **Finance (5 minutes) Iain Gillespie** |  |
|  | Iain briefly went through the Treasurers report, which gives a snapshot picture of balances in each fund. He expanded on a few items which are shown on the report. Organ funds are coming in nicely which is very good news. |  |
| **5.** | **Deanery Synod Report (5 minutes) Angela Faint** |  |
|  | There has been no DS meeting since the last PCC meeting. A reminder that the next Deanery Synod meeting is on Monday, 28th November at St Marys Church Banbury to which the PCC are invited. The speaker will be talking about the church's approach to eco matters. Then on Saturday 4th February at St Francis Church, there will be a day of workshops, again the PCC are invited to attend. Angela will forward further details in due course. |  |
| **6.** | **Health and Safety (5 minutes) Stan Nelson** |  |
|  | No **incidents to report** since the last meeting. However, Stan inspected the churchyard with the team and selected trees which need trimming at the base. Also, one tomb next to south porch on right hand side, side panel is loose. Stan will check with churchyard team to keep a watch for any deterioration.**Health & Safety (HSE) Policy** – The PCC agreed and approved the HSE Policy, which will be reviewed in 2 years time. The Covid period addendum, is now removed from the policy. Annie signed the updated policy. Stan will arrange for a list of first aiders to be placed on the Church noticeboard. | Stan |
| **7.** | **Safeguarding (10 minutes) Safeguarding Officer - Jane Maharry** |  |
|  | No **Safeguarding issues to report**, since last meeting.Copies of the Safeguarding Policy and the Risk Assessment (RA) Activities document had been emailed to the PCC. **Update, agree and approve the Safeguarding Policy** – The Safeguarding Policy is materially unchanged since last year, as there have been no national updates. The updated Policy was agreed and approved by the PCC. The Vicar and Churchwardens signed the Safeguarding Policy. The **Safeguarding Policy Risk Assessment Activities document** was discussed. DBS checks for appointed leaders have been re-run/undertaken as necessary, and there are no concerns.It was agreed by the PCC that the **following amendments** are to be made to the document:* The name of the document to be amended to read “**Safeguarding** Risk Assessment of Activities”
* **Under** **Public** **Worship** – (2nd paragraph) after …. without their parents - to include the wording “or other responsible adult”. The amended sentence would now read “It is also not impossible that children under 16 will attend public worship without their parents **or other responsible adult**, although such is very rare.”

Following these amendments the **Safeguarding Risk Assessment of Activities** document was agreed and approved by the PCC. |  |
| **8.** | **Fundraising Meriel, Olivia, Stan** |  |
|  | £400 is being given from the Deddington show committee, for which Annie gave Stan thanks. Stan is negotiating, outside of Friends of Deddington Church, a one off donation. He has also talked with David Rogers about the possibility of a phone mast, but has been informed that one has just been approved for north of The Swere. Other possible grants are as Meriel has previously reported. Friends of Deddington church, this year, had a grant from Farmers Market, and it was agreed that we would submit an application next year. FODC have about £70,000. Stan is in consultation with Andrew Green, about how this can support projects, going forward.As we are acting as a community “**Warm Hub**”Iain has applied for a grant from the Diocese, Board of Finance, towards our heating bill. |  |
| **9.** | **Sustainability Survey – ECO Church update**  |  |
|  | Viviane Hall is the ECO church champion. Having been awarded the ECO Bronze award, we need to make headway aiming for the “Silver” ECO award.We discussed the possibility of erecting bee homes, bat boxes, and a wild garden. Iain to look at buildings for ECO church “silver”. Annie and Heather would look at the gardens. How do we encourage the congregation to look at their own carbon footprint, and how we as a church, manage what we are individually doing to be more environmentally friendly? |  |
| **10.** | **Confidential item** |  |
|  | A confidential item was briefly mentioned. |  |
| **11.** | **Minutes of the last meeting – 14th September 2022** |  |
|  | Annie signed the minutes of the last meeting as a true record. |  |
| **12.** | **Matters arising** |  |
|  | James wants to keep the Yamaha piano. Fridge still sitting there £50. |  |
| **12.** | **Any other business** |  |
|  | Baby loss awareness service. Annie had purchased some daffodil bulbs which she thought could be planted in a small area of the churchyard (probably around where Hugh Marshall’s bench is), for people who have lost babies as a space to remember.The shed was recently broken into, and four lawn mowers were taken along with two strimmers. |  |
| **13.** | **Date of next PCC meeting (s)** |  |
|  | Wednesday, 18th January 2023 and Wednesday, 15th March 2023. Also additional meeting on Monday, 9th January 2023. All at 7.30pm. |  |
| **14.** | **Closing Prayer** |  |
|  | The meeting closed with the concluding prayer from the Liturgy for a PCC Meeting and finished at 9.15pm. |  |