**Parish of Deddington with Clifton and Hempton**

*Minutes of the ZOOM PCC meeting held on Monday, 11th January 2021 at 7.30pm*

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| **Present:** | |  |  | |
| Rev. Annie Goldthorp | | Caroline Condon | Stephanie Dakin | |
| Angela Faint | | Olivia Fenion | Meriel Flux | |
| Iain Gillespie | | Heather Nason | Stan Nelson | |
| Sue McCouaig - Secretary | |  |  | |
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| **Apologies:** | |  | Hillarie Gogoi did not attend | |
| **Item** | **Notes** | | | **Action** |
| **1.** | **Opening Prayer and Dwelling in the Word** | | |  |
|  | Annie opened the meeting in prayer. | | |  |
| **2.** | **Living Faith Vicar** | | |  |
|  | **Christmas events** - 253 people watched the Carol Service online, 62 watching the Crib Service, 183 at Midnight Mass and 130 on Christmas morning.  **Advent lighting** – Even though this was pared back, it still went well and some funds were raised.  **Third Covid lockdown** - Annie had received a letter from Bishop Steven on Friday, which all but said, close your churches to public worship. This decision had already been made. A PCC resolution was made to close the church for public worship for the time being, and all agreed to this.  **Foodbank** – Currently we are not able to get training done to start operating the Foodbank. Annie had emailed Sarah Williams several times but had received no response. It is possible, because of Covid, that she is not working at the moment and/or not picking up emails.  **Christians’ Against Poverty Money Course** – 4 PCC members and 1 other, have expressed an interest in doing this very worthwhile online training course. Annie is trying to obtain 3 places for the course on 13th February and other places in early March.  **Deddington Church Who’s Who** – The Who’s Who document has now been put up in church, and Annie expressed her thanks for the completing of this task. However, there is currently no one in church to see it! Our other clergy Christopher, Christine, and Allan Doig to be added to this. They are helping out a bit more since Paula moved on. Olivia asked if there is an online version of the document. Meriel had emailed this to David Rogers but will resend it, also sending a copy to Olivia.  **Covid Response Team** – is now back up and running. Any questions about shopping or prescription fetching etc., can be directed to Annie if Zone Captains are unknown. | | | Meriel |
| **3.** | **Fabric Iain Gillespie** | | |  |
|  | The **broken window in the south aisle** has been mended by Bob, from West Oxford Stained glass.  The **boundary wall** with Castle House has now been capped a bit better.  The **south porch roof** does need quite urgent attention. The tiles are slipping off and the wooden batons underneath are rotten. It was repaired about 3 or 4 years ago by George Gibbs. Iain will have another look at this and ask George Gibbs to inspect and advise of work required. This will be revisited at the next PCC meeting, however, if anything urgent needs to happen in the meantime, please keep us informed.  The **Annual servicing to the roof alarm** was done on Friday(8th) | | | Iain |
| **4.** | **Finance Iain Gillespie** | | |  |
|  | Iain briefly went through the Treasurers report, which gives a snapshot picture of balances in each fund. He expanded on a few items which are shown on the report. The **General Fund** is currently very well off. During Covid last year, less than the full diocese share had been sent each month. From this month we would recommence paying our full share and consider giving the diocese a bit more over the next few years, if funds allow, to make up for the £15,000 deficit. This is not a high priority and we are by no means the only church that cannot afford the full parish share just at the moment. We will do our best, but income is well down and there is no indication as to how long it will continue. Iain was thanked for continuing to watch over our finances. | | |  |
| **5.** | **Deanery Synod Report Caroline Condon** | | |  |
|  | Caroline had not attended the November meeting, as she had been taken off the invitation list. Caroline had now received the minutes, but it isn’t easy to transcribe these. They talked about The Haven in Banbury (United Reformed Church), which is open for prayer, where a few ministers from different churches have been attending.  Caroline also reported back on the zoom meeting she had with Olivia, Meriel and David Rogers on Monday, 9th November, concerning the “A Church near You” website, and church websites etc. Caroline will send a copy of the minutes to Annie to look at. David was very open to PCC members, looking at the website and to put forward suggestions to Caroline, to pass on. Please let Caroline have your comments by mid/end February. | | | PCC |
| **6.** | **Health & Safety Report Stan Nelson** | | |  |
|  | PCC had all received a copy of the H&S report. Porch roof had been dealt with earlier. | | |  |
| **7.** | **GDPR – Annual Review Update Stan Nelson** | | |  |
|  | Stan had spoken with Judy and had looked at current guidance online. Our GDPR covers all that is required and is fit for purpose.  Sue to make changes under section 12 concerning contact details. | | | Sue |
| **8.** | **Hempton Church** | | |  |
|  | Hempton Church had remained closed since the first Covid lockdown in late March 2020, other than a Carol Service of sorts, on 13th December. Prior to that time congregations had been diminishing. Attendance had been okay on the 1st Sunday, when there used to be a family service at Deddington. Other than that, congregations were very small.  **Things we need to be aware of:**-  Previously, we had talked about having a **playground in the garden**, which of course had been put on hold and currently remains on hold.  **Hempton church has a leaky roof**, which has been patched up many times in the past. The Quinquennial inspection was done on 21st December, but as yet, the report has not been received. However, we do know that extensive work is required to the roof which will cost about £30,000. Once the Quinquennial report is received we will have a better understanding of required work.  A conversation needs to take place between the “Friends of Hempton church” and possibly with the villagers to discuss the way forward. If the roof is to be fixed there would be a need for serious fund raising.  The discussion continued. Annie would like to try and save the church from permanently closing but would appreciate the views of others.  We can have access to a Directory of Grant Making Trusts, which would be useful for us, not just for this project. There will be grants available, but it will be a combination of grants, what the community and us as a church are prepared to spend. A joint effort!  The church is a listed Grade II building and we are responsible!  The general consensus of the meeting was that we should if at all possible keep the church from closing. Heather said that although there are a lot of new young families in the village, who want to use the hall they do not necessarily want the church.  Many years ago the church was going to be sold, but they managed to save it then. The discussion continued, and several fund raising ideas were suggested.  **The following plan of action** was suggested.   * Wait until we see the Quinquennial report. * Get quotes and have a look at how much everything will actually cost. * A discussion with the “Friends of Hempton” at some point. * Meet again, to decide the next step.   **Deddington Church Organ**  This afternoon Sue emailed a report concerning Deddington Church Organ, which also needs a substantial sum of money spent on it. Please read the report and feed back your thoughts. A longer discussion will take place at the next PCC meeting, but there is a need to be aware of this. The remedial works would cost at least £20,000. There is currently £7,500 in the organ fund.  **Hempton Church roof** and **Deddington Church organ,** are 2 major fundraising issues we are facing. Annie asked for volunteers to take on board the search for **fund raising** **options** and look at various grants available etc. Olivia, Meriel and Stan agreed to take this forward. Annie would try and get hold of the Grant Making Trust document. Some information is available on the Diocesan website. | | | Olivia, Meriel & Stan |
| **9.** | **Archie** | | |  |
|  | Archie is the soldier in church, which is used for Remembrance every year. He was made by Alex Moss (a local blacksmith) in 2018. The idea was that the silhouette would be allowed to rust naturally, although Alex would now like to put some form of coating on it, so that it doesn’t rust any further.  Alex and Annie happened to be in church together and had a discussion, with a view to moving Archie to a new position standing amongst the crosses, where it could be more easily seen. This would involve removing and repositioning the plaque for “Garrett”, somewhere else amongst the crosses. Iain would take a look at this, to see how Archie could be fixed.  Ordinarily the piano usually lives up by the choir vestry, but that area is too damp for the piano. Once “Archie” has been re-sited, the piano could be permanently placed near the children’s corner.  The PCC agreed to these actions being taken. | | | Iain |
| **10.** | **Mission Action Plan (MAP)** | | |  |
|  | Annie is being pressured by the Deanery to put together a MAP. There is meant to be a Deanery MAP and Sarah Sharp is therefore asking that churches look at the Deanery template tool, and work on it as if it was for our own parish.  Caroline and Olivia volunteered to work on this project with Annie. It would be necessary to read the MAP documents emailed out earlier today before putting together a plan. | | | Caroline, Olivia & Annie |
| **11.** | **Minutes of the previous meeting dated 4th November 2020** | | |  |
|  | Annie would sign the minutes of the last meeting as a true record and let Sue have a copy. | | |  |
| **12.** | **Matters arising** | | |  |
|  | There were no other matters arising from the minutes. | | |  |
| **13.** | **Any other urgent business** | | |  |
|  | **Essential On-line Safeguarding Training Update** – Heather Nason confirmed that she had completed the online training since the last meeting. Caroline mentioned that she would do it soon. Stan is also in the process of completing this. (Meriel and Iain have previously done more intensive Safeguarding training).  **Update on completed forms –** Sue thanked the PCC for completing the data forms M4 or a Churchwarden form and form M5 “HMRC Fit and Proper Persons Declaration”. These are now complete. Sue was thanked for the work that she does. | | |  |
| **14.** | **Date of next PCC meeting (s)** | | |  |
|  | * Monday, 8th March 2021 at 7.00pm on Zoom. | | |  |
| **15.** | **Closing Prayer** | | |  |
|  | The meeting closed with the Grace and finished at 8.30pm | | |  |