

Parish of Deddington with Clifton and Hempton

Minutes of the PCC meeting held on Tuesday, 8th September 2020 in Church at 7.30pm

Present:

Rev. Annie Goldthorp

Olivia Fenion

Heather Nason

Caroline Condon

Meriel Flux

Rev. Paula Smith

Angela Everett

Iain Gillespie

Sue McCouaig - Secretary

Apologies: Stephanie Dakin

Item	Notes	Action
2.	Opening Prayer Annie opened in prayer.	
3.	Living Faith (5 minutes) Vicar Annie spoke about What has been happening during the Coronavirus lockdown. Although the church building itself had been closed, the church was very active within the parish. Restrictions have now eased a great deal, but we are very conscious that there could be a second lockdown at any time. Food bank items continued to come in during lockdown, by being placed in the trolley in the church porch, which was emptied regularly. Annie invited the PCC to share how they had managed through lockdown. The groups set up in Deddington through lockdown, to support one another were very much appreciated by the village. The local pharmacy delivered prescriptions to all those over 60, and again, this was very well received. Angela got married, and most of the PCC stayed well and healthy and were okay.	
4.	Fabric (10 minutes) Iain Gillespie Including update on Pathway(s) <ul style="list-style-type: none"> Iain spoke about the two new paths that have been put in over the last few months. The path going from the church to the bottom churchyard is now completed – the installers having recently come back to level the path off where necessary. The builders also removed the rubble that had been left under the trees in the graveyard to other areas and have left the site in a tidy condition. The cost for this was minimal to the church as funds came from the Royal British Legion (RBL) and the Parish Council. The second path leads from the bottom graveyard to the road at Castle Street. This has always been very muddy and Richard Spencer (RC Spencer Builders) has laid in its place a new fine gravel path across the whole width of the driveway. This was done with the permission of the Playdell-Bouverie's, who own the path. Richard restored it with no cost to the church. Annie, thanked Iain for all the pathway work he had done, and also suggested that the PCC send Helen Spencer (Richard's wife) flowers for her 50th Birthday on 19 September as a good will gesture. Iain also spoke about the church lighting. There are about 8 bulbs that now need replacing inside the church. We cannot afford the whole project of replacing the lighting system (approx. £20,000) but could replace the current bulbs with LEDs. Iain would get some prices. Hempton church roof valley guttering has been repaired, but the Builders feel that this is just a temporary job. The DAC want us to consult with the Architect about fixing it properly. The Builders feel that the roof is coming towards the end of its life and would cost about £30,000 to replace. Annie said that we do need to have a conversation with the "Friends of Hempton church", about the way forward. It is the only meeting place in Hempton village. Possible 	Iain

	fundraising, applying for grants – however, we do need a plan to take to the architects.	
5.	Finance (15 minutes) Iain Gillespie	
	Iain briefly went through the Treasurers report, which gives a snapshot picture of balances in each fund. He expanded on a few items which are shown on the report. *Paying only half the monthly Parish Share has meant that we owe the Diocese nearly £13,000. When Paula has moved, and rent is no longer due, the amount contributed will be increased to £3,100 per month.	
6.	APCM and various Offices	
	<ul style="list-style-type: none"> • It was agreed to hold the APCM after the Sunday morning service on 11th October 2020, with socially distanced chairs. The usual notices, reports, nomination and declaration forms would be produced and placed in church. • Caroline was happy to remain on the PCC as a Deanery Synod representative. We can have 2 Deanery Synod members so we need to encourage somebody to take this on. • There are quite a few vacancies for the PCC. More people are needed to come forward, and so a notice will be put in the news sheet and Annie will mention it at the beginning of services. • Rules for PCC members has been relaxed, and they can be re-elected when their term of office finishes. Angela was happy to be re-elected for a further term of office. Suggestions were made of other people that could be approached, with a view to serving on the PCC. 	
7.	Food Bank	
	<p>There are 2 Food banks in Banbury, which are very busy. One is at The Peoples church and one at St Francis. It has been noted that some people from Deddington use the Food bank, and some people here are struggling!</p> <p>We have been approached to run a Food bank here. There are 2 options.</p> <ol style="list-style-type: none"> 1. To be a Food bank – It's a welcoming environment to those who are referred to us with a food voucher. Because of Covid, we wouldn't be allowed to hand out refreshments. We have the ideal secure place to store food. One session a week for 2 hours, requiring a team to make up the food bags/parcels on a rota basis. Appropriate training would be given. 2. Or - to hold prepacked emergency food boxes. This is less preferred, as you don't get to know the "person" and are not really able to offer support to them. <p>There was a good discussion with very positive support to hold a weekly Food bank, as we felt strongly that this is the sort of thing we ought to be doing. It could potentially be our biggest opportunity for ministry within the parish. The PCC unanimously agreed this.</p> <p>Annie would get back in touch with Sarah Williams, who would arrange training for us.</p>	Annie
8.	Essential Safeguarding Training	
	It is really important that PCC Members complete the online Safeguarding Training, as this is a necessary requirement for PCC Members. Heather has previously attempted to do this, but was unable to get the system to work for her. Once you have carried out the training, please let Jane Maharry know.	All PCC members
9.	Choir Risk Assessment	

	<p>Most of the PCC had managed to read the Choir Risk Assessment dated 18th August 2020 which had been sent round earlier today and they considered it to be a very thorough document.</p> <p>There was a lengthy discussion about the choir returning to sing in church. It was mentioned that not all the choir will necessarily want to come back. The choir would be more than 2 metres away from the congregation and socially distanced themselves.</p> <p>It was agreed that James would find out how many of the choir would want to come back and start singing and working within the Risk Assessment to come back to practices.</p> <p>Olivia mentioned that James had suggested, to begin with, that a smaller choir sing on a rota basis.</p>	
10.	Hiring of Church Facilities	
	<p>When we met last time on zoom and a later conversation with 3 PCC members, it was agreed that we wouldn't be hiring the church out again until 2021, which is in line with what other churches are doing.</p> <p>All those choirs and orchestras are now desperately seeking for somewhere to practice and have been back in touch. James has asked if the choir can resume practices. Another regular user wants to film and record his ensemble. We would need to ensure that payment is received from this particular organiser and booking forms adequately completed.</p> <p>There followed a lengthy discussion as to the way forward.</p> <p>It was agreed that the church could be hired out for rehearsals but not for concerts, up to a maximum of 30 people, in line with Church of England guidelines, on condition that we see a Risk Assessment from the hirer first. Kitchen facilities would not be available, and if toilets were made available, then the hirers would be responsible for cleaning them afterwards. The hirer would also need to commit to thoroughly cleaning the areas and chairs used during the rehearsal in line with government Covid guidelines and trust that this was done. Chairs would need to be put back in place.</p>	
11.	Minutes of the last PCC Meetings	
	<ul style="list-style-type: none"> • Monday, 13th January 2020 • Sunday, 16th February 2020 (Extraordinary meeting concerning St John's Hempton Roof repairs) • Thursday, 19th March 2020 • Wednesday, 1st July 2020 ("Zoom") <p>Annie signed all of the minutes as a true record of these meetings.</p>	
12.	Matters arising	
	<p>Bishop Colin, as you know, is retiring. He is coming here on 29th September at 8.30am. for Morning Prayer. The plan is to hold this outside, unless it is raining or very wet, in which case it will be inside church. This service is open to the Deddington Deanery and those coming (if outside) will need to bring their own chairs.</p>	
13.	Any other urgent business	
	<ul style="list-style-type: none"> • October 11th – Harvest. Deddington school children will do artwork for inside the church. Our harvest donations will be for the Food bank. If the weather is good, it could be outside. 	

	<ul style="list-style-type: none"> • Also that week – Baby loss awareness week between 9th -15th October. There are many women in the Deddington area who have lost babies and because of her family circumstances, Annie feels very strongly that we should recognise this loss and help raise money for appropriate charities. There will be a church service on the Sunday and a collection from one of the services that week will be donated. Also, to have a safe prayer place, where anyone affected may come to light a candle and have babies remembered. • All Souls • Remembrance <p>All to be organised before Christmas.</p> <ul style="list-style-type: none"> • Christmas – who knows! Might have to think outside the box. Might be time for that live nativity. • How are we going to bring back the Family Service and Squiggles and Wiggles? • A lot to think about in terms of services between now and Christmas. • Meriel – what about a poetry service. Annie would think about this. 	Annie
14.	Date of next PCC meeting (s)	
	<ul style="list-style-type: none"> • Confirm date of APCM (item 6 above) – Sunday, 11th October after the morning service. • Next PCC meeting to be arranged after APCM 	
15.	Closing Prayer	
	Closed with The Grace at 8.45pm	