**Parish of Deddington with Clifton and Hempton**

*Minutes of the PCC meeting held on Wednesday, 30th March 2022 at 7.30pm in the Cotswold Room of the Deddington Arms*

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| **Present:** | |  |  | |
| Rev. Annie Goldthorp | | Sarah Banes | Meriel Flux | |
| Iain Gillespie | | Heather Nason | Sue McCouaig – PCC Secretary | |
| **Apologies:** Caroline Condon | | Angela Faint | Olivia Fenion Stan Nelson | |
| **Item** | **Notes** | | | **Action** |
| **1.** | **Opening Prayer and Dwelling in the Word?** | | |  |
|  | Annie opened the meeting in prayer. | | |  |
| **2.** | **Living Faith (40 minutes) Vicar** | | |  |
|  | No update on **church toilet cleaning**. Still awaiting quote from Olivia.  **Dishwasher** – Annie, on behalf of the church, to purchase an appropriate dishwasher (up to £430), which would be fitted by the company (Zalie Butler) who originally installed the new kitchen. Approx. fitting cost £150+vat, plus additional plumbing costs. Would use large fridge in “living room” for milk etc.  Large fridge in living room to be moved to a slightly different position, if poss.  **Communion** – After discussion, it was decided that from Easter Sunday, Annie would administer communion in both ‘kinds’ by dipping a wafer into the wine, and giving to communicant. This is a good ‘half way’ measure.  As the wearing of **face masks** is now a ‘personal’ decision, Iain would remove the notice from the church door.  The Karen Sharp **Jazz concert** booked for Friday 6th May 7.30pm. Caroline has asked Meriel to sort out the refreshments and nibbles. Meriel will send out an email. Beer, red and white wine, crisps etc. Heather would try and liaise with James, to change the choir rehearsal night that week. If he says yes, then Heather would speak to choir members to see if any of them can help out with the event. Ticketing has been sorted out. Advertising is very important! Annie would arrange lighting.  **Commonwealth War Grave Commission –** The CWGC are progressing with the erection of signage and the appropriate faculty has been received.  **Bishop Steven** visited the Deddington Deanery on Wednesday, 16th February, and followed this up with a report on the Diocesan website.  **SIAMS** - Stan has almost completed the **Easter Egg Hunt** route and will circulate the clues to Meriel and Olivia to comment on in the next few days.  **PCC Tonight** – the course went quite well. Annie thanked the PCC for attending.  **‘Pancakes and Plonk’** went really well.  **Lent** **course** – is quite challenging but is very good.  Sally and Annie have attended a “Space Makers” course, which consists of 5 meditative sessions, aimed for school children. However, these sessions could equally be good to do in church. The sessions give a lot of space and time, for reflection etc. See note below in Deanery Synod re: Charlie Kerr.  **Easter services** have been prepared**. Easter card** has been done and will be distributed with the Deddington News in April.  Annie would appreciate ‘voluntary’ administrative help with various tasks relating to arrangements for **Baptisms and Weddings**. | | | Olivia  Annie  Iain  Meriel  Heather  Annie |
| **3.** | **Fabric (10 minutes) Iain Gillespie** | | |  |
|  | Nothing to report re: **Church interior Lighting** or **South Porch roof.** | | |  |
| **4.** | **Finance (5 minutes) Iain Gillespie** | | |  |
|  | Iain briefly went through the Treasurers report, which gives a snapshot picture of balances in each fund. He expanded on a few items which are shown on the report. | | |  |
| **5.** | **Deanery Synod Report (5 minutes) Angela Faint** | | |  |
|  | Annie went through the Deanery Synod report of 8th February (zoom) that Angela had submitted. A point of note, Charlie Kerr, Chaplaincy Adviser will be speaking at the May Synod about the new contemplative toolkit, the Space Makers project, with the emphasis being on its use by churches not just in schools. PCC members are invited to attend if they wish.  The Deanery Mission Action Plan had been forwarded to the Archdeaconry for approval. The main issues agreed were communication, new housing (parish boundaries still being sorted), intergenerational belonging and environment. A working party had suggested that the best way to improve cross-Deanery communication would be to have a website and a social media presence. There is a target for each parish to achieve their bronze Eco award.  The Deanery has paid 100% of its share for 2021. St Paul’s Banbury has to be thanked for covering the shortfall by increasing their share for the last few years. Victoria Prentis advised that the Foreign Office has agreed to implement 16 out of 22 recommendations from the Bishop of Truro’s review of support for persecuted Christians. | | |  |
| **6.** | **Health and Safety (5 minutes) Stan Nelson** | | |  |
|  | Stan Nelson advised that there was nothing to report. | | |  |
| **7.** | **Safeguarding - Report received from Jane Maharry** | | |  |
|  | Nothing to report.  Domestic Abuse training for PCC members is currently in abeyance.  Annie is still awaiting a “template” Risk Assessment form from Jane Maharry, for adaption by individual church groups ie. Tea and Toast. Sue would follow up the “template” RA with Jane. | | | Sue |
| **8.** | **The Queen’s Platinum Jubilee. Annie** | | |  |
|  | The “Working Party” met on Monday, 14th March. Food and crafts have been organised for the “Street Party” which will take place on Saturday, 4th June. A grant should be forthcoming from the Parish Council.  Next “Working Party” meeting arranged for 6th April. The event will be put on social media and in the Deddington news. Hamptons, Nellie and Dove, and the Flower shop, are willing to distribute tickets.  Hempton church are arranging an event for the Friday night (3rd June).  Stan will prepare a risk assessment for the **platinum jubilee street party**. | | |  |
| **9.** | **Sustainability – ECO Church Annie** | | |  |
|  | Iain and Annie are both in the ECO Church website. Questions concerning the building and finance, Iain can answer, and Annie can answer the worship questions.  Other questions are about land and churchyards. It will be necessary to encourage wildlife in some sort of way. ie bird boxes, bug hotels, wildlife feeding stations, plant pollinators etc. Possibly get school children involved.  We also need to ask questions about the mowing regime “is it appropriate to conservation” and the use of any sort of chemicals. Composting, wildlife surveys. Annie would let John Nason and Peter Ayles know what is required and send them a list of the relevant questions.  Another question is “Lifestyle” and what are we doing to encourage the congregation to think more about energy, consumption and sustainability and the whole eco system. There is a Deddington Environment network, which could be the first point of call. Sarah would make enquiries. “Household wisdom”. Making people aware! | | | Annie  Sarah |
| **10.** | **Other items for update** | | |  |
|  | **Fund raising** – Nothing to report.  **Deddington Church Who’s Who** – Meriel has a fault with her computer and is unable to access relevant documents. Some photos still to be taken.  **I&T Sub Committee** – still awaiting a ‘form of words’ from Meriel.  **Marriage** **Course** – No date for Spring 2022 has been arranged as yet.  **Fairtrade** resources are supplied in the kitchen, including “Spice Ginger” washing up liquid, although other items appear. The micro cloths have disappeared.  The **Living** **Room** clear out happened and was very successful. Thanks to Sarah for co-ordinating the event. Many people turned up and pitched in. | | | Meriel  Meriel  Olivia |
| **11.** | **Minutes of the previous meeting (5 minutes) – 26th January 2022** | | |  |
|  | Annie signed the minutes of the last meeting as a true record. | | |  |
| **12.** | **Matters arising (10 minutes)** | | |  |
|  | **Dog fouling ‘signage’ and new ‘bins’ in Churchyard** – signs and new bins have now been erected and bins are being used. | | |  |
| **13.** | **Any other urgent business (5 minutes)** | | |  |
|  | None | | |  |
| **14.** | **Date of next PCC Meeting(s)** | | |  |
|  | **Next PCC Meeting** – A short PCC meeting will follow the APCM, when a further date will be arranged.  **APCM** – 15th May 2022 | | |  |
| **15.** | **Closing prayer** | | |  |
|  | The Grace – Finish at 9pm | | |  |