**Parish of Deddington with Clifton and Hempton**

*Minutes of the ZOOM PCC meeting held on 10th May 2021 at 7pm*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Present:** | |  |  | |
| Rev. Annie Goldthorp | | Angela Faint | Stephanie Dakin | |
| Meriel Flux | | Iain Gillespie | Heather Nason | |
| Stan Nelson | | Sue McCouaig - Secretary | James Kennard - | |
|  | |  | First part of meeting | |
| **Apologies:** Caroline Condon | | Olivia Fenion |  | |
| **Item** | **Notes** | | | **Action** |
| **1.** | **Opening Prayer** | | |  |
|  | Annie opened the meeting in prayer. | | |  |
| **2.** | **Deddington Church Organ James Kennard** | | |  |
|  | The PCC had read the Organ report preceding the meeting. Before James started his presentation, Stan asked a question concerning the console issue, and James confirmed that this referred to the electronic connection between the console and the organ case holding the pipe work. James summarised the current situation concerning the organ, which now requires a major overhaul and clean, and should result in an enhanced volume on completion of the works. We also need to give thought to how the church building is currently being used and the needs for the church going forward into the future. The report clarifies that the organ is a well made instrument and an instrument of quality. The proposal is a compromise of all the challenges and probably a financial compromise as well.  We need to consider how we approach the financing of this work first and then obtain quotations/prices from a few sources. The current organ tuner does have the capability to do this work.  Iain confirmed that the current organ fund stands at £7,684.02. Whilst an excellent example, our organ is not of historical interest and is therefore not eligible for some of the more specific grants available. There are other general grant options for example from the Churches Trust who are quite keen on the support of organs. All available grants to be sounded out. There is a need to fund raise for at least £20,000. Fund raising options are considered under item 11.  The organ is usable at the moment, but could fail at any time! Work on the organ would need to be completed in one go.  James was thanked for joining the meeting. | | |  |
| **3.** | **Living Faith Vicar** | | |  |
|  | In a year of lockdown, it has surprisingly been very busy and much good work has been happening. We need to continue this work.  **Worship** has been quite a challenge. Being a continued need for our services to be online as well as being ‘in person’, the portable camera currently used on a tripod will be mounted in a fixed position, eradicating the need to set up and clear away each time. Any health and safety trip hazard from trailing cables would also be eliminated! Another camera may possibly be fitted by the organ.  **Food bank** – Now we are coming out of restrictions a bit more, Annie would contact Sarah Williams again to try and arrange the Food Bank training that is required to run our own regular Food bank. Currently we are continuing as an emergency referral centre and Annie has today given out 4 emergency food aid bags to a family, confirming that there is a genuine need in the village.  **Food Waste** - Working quite well. We never know what we are likely to get, but for the most part, we receive a good selection of food. Continue to spread the word!! Annie is considering advertising an earlier start time as by 5.40pm a great deal of the food has already been given out.  **CAP Money** – Olivia gave a very enthusiastic and passionate talk at the Sunday morning service on 11th April. It is hoped to run our first course during the summer, now that Olivia has had her baby daughter Ruth.  Annie would arrange for someone from CAP to come and talk to the congregation in a few weeks time. In the meantime Jen Child has also shown an interest in training as a Money Coach and Annie would arrange this. We would then have 3 trained people enabled to take courses when they start, with Annie being a 4th person.  Run on the same lines as the Christmas “takeaway” meals when 25 meals were produced, an **Easter Sunday “takeaway” meal** was provided for 29 people who were on their own on Easter Sunday. The food was sourced as part of a grant. A job well done!  As a church, our “**Living Faith**” is much more active than it was a few years ago.  Annie expressed her thanks to all those that help with our worship, food bank, food waste, CAP Money and the Easter Sunday takeaway food parcels. | | | Annie  Annie |
| **4.** | **Fabric Iain Gillespie** | | |  |
|  | **Church interior Lighting** – The initial quote from David Hope did not include lamps that are acceptable to the Diocese. Iain has now involved Neil Skinner who produced the original plan which cost around £20,000, but that is not a possibility at the moment. The lights need to be fixed before this autumn as it has been ongoing for 2 to 3 years. Neil Skinner is now investigating appropriate lighting that is more acceptable, which may cost a bit more. The actual installation would be the same, around £2,500. The lamps that were costing about £1500 would cost twice as much, in order to produce a decent amount of light, and of an acceptable format. Iain has told Neil Skinner to do this work, but limit costs to an £8,000 budget.  **South Porch Roof** Iain is awaiting a detailed quotation from George Gibbs which is expected to be around £12,000. We would need to fund raise for this. However, the **lighting is our priority** at the moment. | | |  |
| **5.** | **Finance(15 minutes) Iain Gillespie** | | |  |
|  | Iain briefly went through the Treasurers report, which gives a snapshot picture of balances in each fund. He expanded on a few items which are shown on the report.  The General Fund is down to £17,066 which is as Iain had estimated, as we have been paying our full quota share since January, using about £1,000 from reserves each month. Income should pick up again from the end of the month.  Bequest to St John’s Hempton will be passed on to the “Friends of Hempton Church” soon.  The unpresented cheque should read £60, not £85.  **Year End Accounts to 31st December 2020** – Iain asked the PCC to read this report sent out earlier today and contact him with any questions. An email approval could then be signed off by Annie and Meriel. Iain would then send it to the Diocese and the Charities Commission. | | | Iain |
| **6.** | **Deanery Synod Report (5 minutes)** | | |  |
|  | No Deanery Synod meeting has taken place since our last PCC meeting. The next meeting is due to take place on Wednesday night, 13th May, which Annie and Angela would attend. | | |  |
| **7.** | **Health and Safety report (5 minutes) Stan Nelson** | | |  |
|  | We have had one accident report since our last meeting with a fall at the altar step on the 04/04/21 resulting in soreness and bruising but no lasting concerns. Following an inspection the only thing to report is a blocked drain on the down pipe on the south wall nearest to St Thomas chapel. | | |  |
| **8.** | **a) Safeguarding b) Articles of Enquiry & Safeguarding form update** | | |  |
|  | **Safeguarding** (as an agenda item at each meeting) - No safeguarding issues.  **Articles of Enquiry & Safeguarding form update –** Annie has uploaded these to the Diocese. This just needs to be monitored each month.  **Hire of church to outside parties update** - Annie has received 2 requests. 1) To resume band practice after 17th May, & this was agreed at the meeting.  2) Heidi Fardell wants to do a little performance with her children in church. She also wants to do a performance for the church, either after a service or at some point, as a thank you for being allowed to use the church piano to practice. This was also agreed.  **Booking form** – Iain emailed a copy to PCC members today. | | |  |
| **9.** | **Hempton Church Roof** | | |  |
|  | Still awaiting the report on the condition of the roof. Services at Hempton Church are restarting from this coming Sunday. | | |  |
| **10.** | **Asset of Community Value Application (ACV) on Hempton Old School Room** | | |  |
|  | Caused a bit of a stir. Annie spoke to the registrar in the end and they are not allowed an ACV as the Church of England holdings are exempt! Annie received an apology from both the Deddington Clerk and David Rogers. | | |  |
| **11.** | **Fund Raising options Olivia, Meriel & Stan** | | |  |
|  | No progress has been made. Stan and Meriel to get together in the next couple of weeks and come up with **a plan to put forward to the PCC at the next meeting.** Meriel thinks we need to raise around £40,000. Look at places where grants can be obtained from + other fund raising activities. We would need to contact the Historic Churches Trust, when necessary. For the porch roof, we could also approach the Church Trust.  Annie has a list of organisations that do grants, but is not sure whether they offer grants to churches. The Diocese Website also has a “grants” link.  Our first 2 **priorities** are 1) Church Lighting 2) South Porch roof.  Iain stated that we have the funds for the lighting as the Fabric fund stands at around £10,000 and suggested that we concentrate on the South Porch Roof and Organ. When applying for grants we need to be very specific as to what the grant monies are for.  There are people who do fund raising as a living, and depending on what their commission might be, it is a possible way forward.  Stan asked “what is the church attitude about approaching the National Lottery?” Make a final decision about that at a later date. | | | Stan & Meriel |
| **12.** | **Mission Action Plan update Caroline, Olivia & Annie** | | |  |
|  | Annie is devising our own Mission Action Plan, and not using the Diocese Form, which will be forwarded to the deanery, when completed. It will include what we are doing with the Food Bank, Food Waste and the CAP course etc.  The Diocese would really like us to use the Parish Planning tool, but it would not work for us. However, the planning tool could probably be looked at at some time in the future, when we meet “in person”. | | |  |
| **13.** | **Minutes of the last meetings – 8th March 2021 and 2nd May 2021** | | |  |
|  | Annie would sign the minutes of the above meetings as true records, and let Sue have a copy of each. | | |  |
| **14.** | **Matters arising** | | |  |
|  | None | | |  |
| **15.** | **Any other business** | | |  |
|  | **Sustainability Survey – ECO Church update** – Meriel would arrange for a Sustainability Survey to be done in church as soon as possible, so that we can try and improve as an ECO friendly church.  **Church building AFTER lifting of final COVID restrictions –** Hopefully **21st June.**  At this stage, all chairs etc. could be put back in their respective places in church. Iain would arrange a work force to do this, at the appropriate time.  **\***The Farmers Market would also recommence in church once final COVID restrictions have been lifted. Some offers of help had been received.  A **new style Family Service** will take place at 3pm on the first Sunday of every month, commencing on Sunday, 4th July. Annie led a very positive “planning” meeting last week with a revamped team and is something to look forward to. Johanna is just starting a discernment process, so is in a good position to lead. Sally Barber will help and do about 3 services a year. Annie is trying to recruit some musicians, as live music would be really good. It would not be streamed. It needs to run without the Vicar, being a lay led service. Please get involved!  There would be 2 Family services in the benefice each month. At Deddington on the 1st Sunday and Barford St Michael on the 3rd Sunday.  Annie thanked the PCC for all that they do, and all their time. | | |  |
| **16.** | **Date of next PCC meeting (s)** | | |  |
|  | Next PCC Meeting to be agreed following the APCM.  APCM Meeting – Sunday, 27th June 2021 after the morning service.  Steph has really enjoyed being on the PCC, but has reluctantly decided to step down at the APCM, due to her professional responsibilities which means she is so very busy. Steph thanked everyone for the fantastic work that they do, in supporting the church community and in supporting Annie.  Thanks were also recorded to Steph for all that she has contributed to the life of the church community and to the PCC. | | |  |
| **16.** | **Closing Prayer** | | |  |
|  | The meeting closed with the Grace and finished at 8pm. | | |  |